



HABERSHAM COUNTY
GEORGIA | Est. 1818

HABERSHAM COUNTY

Board of Tax Assessors

130 Jacobs Way, Suite 201, Clarkesville, GA 30523
706-839-0100 Fax: 706-754-8079

Tuesday, September 10, 2024, 9:00 a.m.

A G E N D A

- I. Call to order by Chairman; invocation by Jimmy Dean
- II. Public Comments:
- III. Approve Agenda
- IV. Old Business
 1. Minutes: August 27, 2024
 2. Miscellaneous:
 - Safety
 - Staff Vests
- V. New Business:
 - a. Homestead Exemption:
 - i. 2023 Approval Listing --- NONE
 - ii. 2023 Denial Listing – NONE
 - iii. Miscellaneous – SEE LISTING
 - b. Affi 2024-3
 - c. Conservation Use/Preferential Use:
 - i. 2024 CUVA Releases – NONE
 - ii. 2024 CUVA Recommended Approvals – NONE
 - iii. 2024 Under 10 acres – NONE
 - iv. 2024 CUVA Family Farms/LLC – NONE
 - v. 2024 CUVA Eligibility Concerns – NONE
 - vi. Miscellaneous –
 - d. Status Update from Chief Appraiser

e. Miscellaneous:

Next meeting: September 24, 2024

Upcoming Holidays None



HABERSHAM COUNTY

Board of Tax Assessors

130 Jacob's Way Suite 201, Clarkesville, GA
30523

Tuesday, September 10, 2024 9:00 A.M.

A regularly scheduled meeting of the Habersham County Board of Assessors was held on Tuesday, September 10, 2024, at 9:00 a.m. in the Conference Room on the 2nd floor located at 130 Jacob's Way, Clarkesville, in Habersham County, Georgia.

Present: Bill Terry, Chairman; Jimmy Dean, Vice-Chairman; John King, Member; Sonya Turgeon, Member; Denise York, Member; Joan Church, Chief Appraiser; Amy Garmon, Secretary

Absent: None

Bill Terry, Chairman called the meeting to order at 9:00 a.m.

Jimmy Dean delivered the invocation.

Approval of Agenda:

Motion made by John King to approve the September 10, 2024 agenda; seconded by Denise York; voted unanimously to approve motion.

Old Business:

Board Minutes: August 27, 2024

Motion made by Denise York to forego the reading and approve the minutes of August 27, 2024; seconded by John King; voted unanimously to approve motion.

Miscellaneous:

Ms. Garmon provided the Board with an email from Tracy Williamson regarding the Panic Button. John King would like to keep it on the agenda under old business to remind the Board until we receive one. The Board has requested that we report to the Board any unusual circumstances that may arise when dealing with the public. Ms. Garmon will reach out to Tracy to put the panic button as priority and will recheck with her periodically and report to the Board.

Ms. Garmon informed the Board that she had ordered 6 vests as requested. It would take about 4-6 weeks to get them in. The Board requested it be left on the agenda until we receive them. The Board has also requested one of the appraisers come into the meeting when we receive them with one of them on so they can view it.

New Business:

Homestead Miscellaneous:

Ms. Garmon provided the Board with a listing of several homestead exemptions to be reviewed. These exemptions were various Income Related exemptions and veteran exemptions. Motion made by John King to approve listing of exemptions for Tax Year 2024; seconded by Denise York; voted unanimously to approve motion.

Affi 2024-3

Motion by John King to approve the 2024 3 Affidavit; seconded by Jimmy Dean; voted unanimously to approve motion.

Status Update from Chief Appraiser

Ms. Church provided the Board with the status report of everything that has been happening since the last meeting. The following is a listing of items that was discussed:

- Ms. Church has been reviewing appeals. To date, she does not have a count of how many are left to review.
- Ms. Church received an email from Greg Reese and the WinGap conversion has been moved to September 26.
- Ms. Church held a staff meeting to discuss the WinGap conversion and inform the staff of the new date.
- Ms. Church did take Friday, August 30 off as requested by the Board.
- Ms. Church informed the Board of the meeting on October 22 that she and Ms. Garmon will be attending regarding HB581. John King stated he wished to attend but Ms. Church will have to reach out to June Black to see if there is room for the assessors to attend. Ms. Garmon will send an email to let the BOA know if they can or can not attend the meeting regarding HB581. Since there is a scheduled BOA meeting that day, it was requested to move that meeting to another day. Motion made by John King to move the October 22 meeting to October 23; seconded by Jimmy Dean; voted unanimously to approve motion.

Miscellaneous:

It was mentioned that Bill Terry will be out the week of October 21-25 and he will not be in attendance at the meeting.

The Board asked that the Field Appraiser position be posted for advertisement since it will take a while to get applications.

Adjournment

Motion made by John King to adjourn the meeting; seconded by Jimmy Dean; voted unanimously to approve motion. The meeting was adjourned at 9:58 a.m.

Respectfully submitted,



Bill Terry, Chairman

Attest:



Amy Garmon

Secretary to the Board of
Assessors/Deputy Chief Appraiser

Amy Garmon

From: Tracy Williamson
Sent: Thursday, September 5, 2024 8:47 AM
To: Amy Garmon
Cc: Habersham County Help Desk
Subject: RE: Panic Button

Hi Amy,

Please forgive me for the delay in getting back to you.

The IT Department is currently working on several critical infrastructure and approved FY24-FY25 projects.

These projects are critical to the IT Department as well as all of the departments we serve. We have had to put off several projects due to workload challenges and competing priorities, but now we are at the point where these projects are in an emergency state and must be implemented and deployed ASAP to ensure the security, confidentiality, and integrity of our systems and infrastructure.

We have a tremendous workload currently and we do not have the IT resources needed to take on a project of this size. I have discussed this request with Alicia, and she agrees that we need to prioritize our critical and FY24-FY25 planned projects prior to taking on any additional work.

A new panic/distress system will require a lot of time and IT resources to properly implement. This type of project will more strategic than operational and will potentially involve other departments while we search for an enterprise solution. We do not want to get into a situation where every department has a different solution in place for something as important as life safety.

I will add this request to our project list and will reach back out when we have more time to evaluate our needs for this type of system and select the right solution for your department as well as others.

Thank you in advance for your patience and understanding.

Best Regards,

Tracy Williamson
Information Technology Director
Habersham County
twilliamson@habershamga.com
Phone: 706-839-0160

From: Amy Garmon <agarmon@habershamga.com>
Sent: Wednesday, September 04, 2024 3:04 PM
To: Tracy Williamson <twilliamson@habershamga.com>
Cc: Habersham County Help Desk <helpdesk@habershamga.com>
Subject: FW: Panic Button
Importance: High

Miscellaneous Homestead Issues

Name	Map	Parcel	Exemption	Reason
Bowman, Matthew J	112C	49A	S5,L5	Veteran Homestead. Recommends approval for 2022, 2023, & 2024. Became 100% in December 2021. Refund \$3466.53
Ciacci, Karen M	16	30	L3	was an audit for 2024. Came in and signed income affidavit and qualifies. Has had EL3 since 2008. Recommends approval for 2024.
Eller, Melissa	140	65	S5,L5	Veteran Homestead. Recommends approval for 2024. Became 100% in December 2023.
Giles, Steve	116A	62	L2	brought in extension papers & submitted income. Recommends approval for 2024.
Lacount, Rodney	114D	43	L3	was originally denied in 2024; however, came in and signed Income Affidavit. Kristie remembers him being in office but we can't find the original income Affidavit. Recommends approval for 2024.
McClellon, Danny	25	8	S1,L7F	homestead was originally denied but we discovered he is living in a portion of the store and qualifies for homestead on that portion of the building. Recommends approval for 2024.
Nash, Douglas N Jr & Debbie	22	133D	L2	was an audit in 2024. came in with income and they qualify. He had open heart surgery and therefore the delay in responding. Has had EL2 since 2019. Recommends approval for 2024.
Pruitt, Samuel L	43	132	S5,L5	Veteran Homestead. Recommends approval for 2023 & 2024. Became 100% disabled in March 2022. Refund \$461.83.
Speed, Calvin Lee	97	99	L2	was an audit for 2024. came in with income and he qualifies. Has had EL2 since 2009. Recommends approval for 2024

*Approval
M-John
S. Denise*

Habersham County

Field review update

9/3/2024

The fieldwork started approximately 7/9/2024, the Habersham County Assessors printed out 4,600 property record cards and our appraisers have hit the field. We need to average 2,300 properties per month to finish the work in a timely manner. We had to start the project on BI TECH property record cards. As you all are aware the conversion has been moved to September 15th. I am concerned about data entry and our ability to keep up with the appraisers, we are a month behind now and will be 2 months behind with data entry. I presented a plan to the Board of Assessors last week. I have hired an additional data entry person and my current people have agreed to work some extra nights and weekends to catch the project up to our satisfaction.

More information will be available when the conversion is complete and we actually start data entry.